

For Online Transmission of Question Papers :- Make details to be available at web site

Sr. No.	Infrastructure facilities at College	Yes/No
Strong Room:		
1	It must have Single Door Entry /Exit (with Safety Door/Grill for windows)	Yes
2	Minimum Area shall be 20x20sq.ft.	Yes
3	Adequate Steel Almirah /Cupboard for storage of Answer Books.	Yes
4	C.C.T.V. Camera with recording facility that covers entire area or Downloading and Printing of online transmission of Question Paper process.	Yes
5	Latest version Computer(Minimum4) and Printer(Minimum4)with Inverter facility, MSOffice , PDF Reader ,Winrar or Win zip.	Yes
6	Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class 'A' ISP, and alternate line with 1 : 1 dedicated line of 50mpbs speed, by an another Class 'A' ISP to ensure uninterrupted Downloading facility, with 2 (two) static IP's, Internet Dongle.	Yes
7	Adequate Number of Paper Rims for printing Question Papers.	Yes
8	One Photo copy Machine, UPS Backup.	Yes
Scanning Room:		
9	Separate Scanning Room for scanning Answer Books after end of Examination Session under CCTV Surveillance. (Laptop and Scanners will be provided by the University Appointed Agency)	Yes
10	Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class 'A' ISP, and alternate line with 1 : 1 dedicated line of 50 mbps speed, by an another Class 'A' ISP to ensure uninterrupted Downloading facility, with2(two) static IP's, Internet Dongle.	Yes

To Set Up DEC for On screen Evaluation of Answer Books:

Sr. No.	Infrastructure facilities at College	Yes/No
1	Computers (20) with latest licensed Operating System Software (OSS) with antivirus and firewalls to provide all lock, work station with Computer charts and key board tray.	
2	Wiring and Networking (with Raw Power Supply and UPS) and one Printer per DEC	
3	Air conditioners, Biometric system, CCTV installation, Restrooms And 24x7 security.	
4	Collapsible gate for the main entrance with Name board and locking Facility.	
5	Dual Internet service, Primary with 1:1 dedicated line of 100 mbps speed by class 'A' ISP, and alternate line with 1 : 1 dedicated 50mpbs speed, by another Class 'A' ISP to ensure uninterrupted Downloading facility, with 2 (two) static IP's.	
6	Appointment of one Professor as a Examination Co-ordinator to Co-ordinate this Online process.	
7	Separate Evaluation Room for Evaluating the Answer Books under CCTV Surveillance	

ANNEXURE

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

SUBJECTWISE ELIGIBLE EXAMINERS LIST (UG Courses)

Name of the College:- _____ Phone/Mobile No of college :- _____

Sr. No.	College Name	District where college situated	Region of examiner College	Subject thought use separate row for separate subjects	Subject Code	Full name of the Teacher (First/Middle/Last)	Designation as per staff approval letter	Date of joining current institute	UG Qualification & Passing year	Post Graduate Qualification	PG Qualification (Passing year (YYYY))	PG Qualification Subject	PG Qualification Sub Specialty if any	Ph.D Completed if Yes	Mention Year of Passing	Teaching Experience in years after PG passing	Total Teaching Experience in years	MUHS Approval (Yes/No)	If Yes MUHS Approval Letter & Date	Approval Valid Till date (DD/MM/YYYY)	Adhar No.	Pan No.	Date of Birth	Age in years	Latest Email Address	Contact No. (Mob.) give only OTD Registered 10 digit number only one	Debarred Yes/No	Signature of teacher
01		02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
1																												
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Pen Drive to university

- This list hard Copy to be sent with inspection report and keep soft copy Excel format (don't paste signature) in Inspection Pen Drive to university
- Print must be taken on A-3 Page, In MUHS approval status don't write under process Exercise Yes or No
- Regularly Updated list in Excel Format (don't paste signature) must be available at College website for use of Examination Department
- Annexure VII also before Submitting this Sheet